

Ref: BGVB/RO/PAS.MED/ 2422 /2021

DATE: 08.12.2021

NOTICE

INVITING TENDER FOR SUPPLY & INSTALLATION OF OFFICE FURNITURE ITEMS ALONG WITH  
OTHE INTERIOR WORKS FOR REGIONAL OFFICE & MIDNAPORE BRANCH UNDER PASCHIM  
MEDINIPUR REGION

Bangiya Gramin Vikash Bank invites sealed tenders from Bank approved suppliers to SUPPLY & INSTALLATION OF OFFICE FURNITURE ITEMS ALONG WITH OTHE INTERIOR WORKS for Regional Office & Midnapore Branch under PS – Medinipur , Keranitola, Dist Paschim Medinipur, PIN- 721101 as per work schedule and specification considering the following terms and conditions. Specification of works are given in the format.

- 1) The tender must be sealed and to be submitted within **16<sup>TH</sup> December 2021** within the banking hours at SAMMRIDDHI APARTMENT, P.O. MIDNAPORE, DIST. PASCHIM MEDINIPUR- 721101
- 2) After the scheduled date and time no Offer will be accepted regarding the matter.
- 3) The offered rate will be opened on **17<sup>th</sup> December 2021** at 12.30pm. Quoter in person or his representative may be present at the time of opening of rates.
- 4) No correspondence will be entertained regarding the matter.
- 5) Regional manager has the right to cancel or reject the offered rate without assigning any reason.
- 6) Rate must be quoted in the prescribe format only. No other format or alteration/deviation will be entertained and will be rejected.
- 7) 10% caution money may be deposited for one year against the offered rate as security and no interest will be attracted there against.
- 8) For any defect detected after installation, supplier will have to replace/ repair the same on his own cost.
- 9) No compromise will be entertained with quality of the material and quality of work.
- 10) Proposed time for completion of the work will be mentioned in the quotation.

**Specification of the work.**

**For Midnapore Branch**

**1)Cash cabin:**

Providing and fixing in cash counter and cash cabin in it's position comprising of cash cabin work station, customer writing top finished with mirror granite slab of approved shade including mounding piece , fixed with chemical adhesive and BWR commercial board fitting and bank approved colour lamination with aluminium grill cover .

Supply of new wooden frame attached 12mm Modi Co glass fitting ( public position) cash cage.

Cash Cover: Wooden frame ground portion 3.5' H partition both side and back side BWR, commercial board fittings and lamination pasting attached under portion aluminium grill cover , attached door . Partition Hight 7 Ft and door measurement 6ft \* 2ft including cash cabin back enclosure door Godrej lock fitting attached bank approved colour lamination pasting.



Cash counter desk : Supply of new cash counter desk 18 mm DWR commercial board structure right side 3 drawer , desk and drawer lamination pasting. Bank approved colour and public passage front side BWR . Commercial board cover attached bank approved colour lamination pasting inside desk measurement 2.5Ft H,9Ft 6inch , 2.5Ft,cash cabinet measurement and public

writing top 3.5Ft with hardware ornaments fittings best quality hinge handle , Godrej lock fittings lock fitting complete polish and paint. Supply of new granite fittings for cash counter top .

2) Supply of new ledger counter BWR commercial board structure one drawer and one hinge door, supply of new granite fittings public passage cover desk top and face bank approved colour lamination pasting with best quality hinge handle Godrej lock fittings inside synthetic paint fitting fixing complete with polish. Ledger counter measurement 2.5FtH , 8Ft, 2.5Ft.

3)Low height partition:- Providing & fixing saal wood section without sap & joint at maximum 2'ft c/c both horizontally & vertically treated with pentaphine pale from STP as anti termite & fire retardant. To be fixed screwed to the floor & ceiling with MS cleats. The framework will be clad with 6 mm thick BWR plywood both sides & finished with 1 mm thick approved shed laminate as per design approved. Low Height Partition for Branch Manager (5Ft x 5Ft) height 3.5 ft and Credit Officer(4Ft x 5Ft) height 3.5 ft.

4) Swing Door (where necessary):- Providing & fixing solid core flash door of 35mm. thick finish with 1mm . approved colour laminate. Solid flash door finished with prescribed shades of laminates as per design.

5) Wooden Display cum Notice Board of size 5'-0"x3'-0", made of all 12mm. ISI Brand Resin Bonded Board fitted with ½" soft board, covered with quality velvet cloth with fitting-fixing and painting complete

6) Letter/ Suggestion/Complaint Box of std.size, made of all 12mm. ISI Brand Resin Bonded Water-Resistance Board, covered by mat finish laminate sheet (Bank Approved Colour) pasted by using Fevicol Synthetic Adhesive with fitting-fixing complete.

#### **For Regional Office**

1) Low height partition:- Providing & fixing saal wood section without sap & joint for employees of R.O. other than Regional Manager , both horizontally & vertically treated with pentaphine pale from STP as anti termite & fire retardant. To be fixed screwed to the floor & ceiling with MS cleats. The framework will be clad with 6 mm thick BWR plywood both sides & finished with 1 mm thick approved shed laminate as per design approved. Separate chamber for Regional Manager 15ft x9ft approx.

2) Swing Door (where necessary):- Providing & fixing solid core flash door of 35mm. thick finish with 1mm . approved colour laminate. Solid flash door finished with prescribed shades of laminates as per design.

3) Wooden Display cum Notice Board of size 5'-0"x3'-0", made of all 12mm. ISI Brand Resin Bonded Board fitted with ½" soft board, covered with quality velvet cloth with fitting-fixing and painting complete

4) Letter/ Suggestion/Complaint Box of std.size, made of all 12mm. ISI Brand Resin Bonded Water-Resistance Board, covered by mat finish laminate sheet (Bank Approved Colour) pasted by using Fevicol Synthetic Adhesive with fitting-fixing complete.

The interested suppliers may send their offers in sealed cover to the undersigned on or before **16.12.2021** by 4.00pm at the above address on any working day either in person or by post so that the same may reach this office within the stipulated date . No offer will be entertained after date. Submitted offers letter will be opened at Regional office Nadia on **17.12.2021** at 12.30pm. The interested supplier may present during opening such offers . No brokers or brokerage will be entertained regarding this matters. Bank reserved the right to accept or reject any or all offers at its sole discretion without assigning any reasons therefore. Bank will not be liable to pay any cost for rejection/cancellation of Bid. For bank finance extant guidelines of Bank should be strictly maintained.

BY ORDER

For & on behalf of  
Bangiya Gramin Vikash Bank

  
Regional Manager  
Paschim Medinipur

Regional Manager  
Bangiya Gramin Vikash Bank  
Paschim Medinipur Region